



# THE CLASSICAL ACADEMY

## BOARD OF DIRECTORS MEETING

### (OPEN TO THE PUBLIC)

MONDAY, MAY 11, 2015, 6:00-10:21 P.M.

NORTH CAMPUS – TCA ROOM 2213/2214 (SECONDARY)

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

## MINUTES

Presentation/Question Time/Start Time

- |      |  |             |              |
|------|--|-------------|--------------|
| I.   | <b>Call to Order</b> (6:00 pm)   | 1 min       | (6:00)(6:05) |
|      | <ul style="list-style-type: none"><li>The Board Chair (Dr. Woody) called the meeting to order at 6:05.</li></ul>   |             |              |
| II.  | <b>Pledge of Allegiance</b> / Roll Call  | 5 min       | (6:01)(6:05) |
|      | <ul style="list-style-type: none"><li>The following Board members were present: Mr. Carter, Mr. Dubois (arrived 6:10), Dr. Harrington (arrived 6:07), Dr. Jennings, Mr. LaValley, Dr. Woody, Dr. Sojourner (non-voting member).</li></ul>  |             |              |
| III. | <b>Approval of Agenda</b>  | 5 min       | (6:06)(6:06) |
|      | <ul style="list-style-type: none"><li><b>Motion: Mr. Carter moved to approve the agenda with the following amendment and was 2<sup>nd</sup>:</b><ul style="list-style-type: none"><li>Switch the order of IX.B.1. and IX.B.2.</li></ul></li><li>Discussion: None.</li><li><b><u>Vote: By a roll call vote of 4-0 the Board approved the amended agenda (Mr. Carter; Yea, Dr. Jennings; Yea, Mr. LaValley; Yea, Dr. Woody; Yea)</u></b></li></ul>   |             |              |
| IV.  | <b>Comments from the Audience</b> (Audience members have 5 minutes to address the Board)<br>(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group)  | 10 min      | (6:11)(6:07) |
|      | <ul style="list-style-type: none"><li>Mr. Rich Van Eaton spoke on behalf of the families raising funds for the baseball field. Currently, \$94,000 has been pledged. 142 bricks have been sold.</li></ul>  |             |              |
| V.   | <b>Celebrating TCA (State Science Fair Winners)</b>  | 10 min      | (6:21)(6:10) |
|      | <ul style="list-style-type: none"><li>We “Celebrated TCA” by recognizing TCA’s 2015 State Science Fair winners. Last month, student finalists from all corners of Colorado converged at Colorado State University to compete in the 60th Colorado Science and Engineering Fair. TCA had 17 projects represented, with 11 of the 17 students receiving recognition in their respective categories. The following students were recognized at the May Board Meeting – Kevyn Kelso, Caroline Jennings, Clara Foisie, Jonathan Haerr, Brendan Gould, and Asher Hogan. Click <a href="#">here</a> for a complete list of TCA’s results from the State Science Fair.</li></ul> |             |              |
| VI.  | <b>Announce TCA Board of Directors Election Results</b>  | 5 min       | (6:31)(6:16) |
|      | Action: Woody/Weston<br>Motion: (Info)<br>Rationale: to report the results of the TCA Board Election   |             |              |
|      | <ul style="list-style-type: none"><li>Mr. Weston announced the election results of this year’s Board of Director’s election.<ul style="list-style-type: none"><li>Elected to the TCA Board of Directors are Mr. Rob Moulton and Mr. Jeff Rudder.</li><li>507 families voted on line and 71 families voted in person. 578 families voted out of a possible 2148 for a 27% turnout.</li><li>See Attachment 1 for final Board Election Results</li></ul></li></ul>  |             |              |
|      | <b>Break</b>   | 5 min       | (6:36)(6:19) |
| VII. | <b>Report of the President &amp; Cabinet Spotlights</b>  | 5 min/5 min | (6:41)(6:24) |
|      | Motion: (Info)<br>Rationale: to highlight cabinet activities (Pres, Ops, Academic Services, and Advancement).  |             |              |

- Dr. Sojourner highlighted the following items from his report:
  - TCA Brochure
  - TCA Day
  - Thank you card (Mission Coffee, Northgate Car Wash)

#### VIII. Consent Agenda

5 min (6:51)(6:43)

Board Directed items to be removed from Consent Agenda:

Motion: to accept the Consent Agenda (vote)

- A. Minutes: Apr 13 (Swanson)
- B. Written Reports of the President and Cabinet
  1. Human Resources (Schulz)
    - a. Matters Relating to Personnel Action
  2. Finance (VanGambleare)
    - a. March Financials
- C. Auditor's Engagement
- D. SAC Minutes
  1. CSP/CP Joint SAC Minutes, February 17, 2015
- E. Student Uniform/Dress Code
- F. TCA Board Conflict of Interest Policy (Proposed by the Governance Committee)
- G. Student Fee Schedule

- **Motion: Mr. Carter moved to accept the consent agenda and was 2<sup>nd</sup>.**

- Discussion: None

- **Vote: By a roll call vote of 5-1 the Board accepted the agenda (Mr. Carter; Yea, Mr. Dubois; Yea, Dr. Harrington; Nay, Dr. Jennings; Yea, Mr. LaValley; Yea, Dr. Woody; Yea)**

#### IX. Discussion Agenda Items

A. Items removed from Consent Agenda

B. Cabinet Level Reports

1. **Strategic Plan**

10 min/10 min (6:56)(7:41)

Action: Sojourner

Motion: (2<sup>nd</sup> Read)

Rationale: to provide information on the updates made to the strategic plan

2. **Capital Construction Program Decision Options**

15 min/30 min (7:16)(6:45)

Action: Collins

Motion: (1<sup>st</sup> Read)

Rationale: to review options concerning Capital Construction projects

- Mr. Collins passed out notebooks to each Board member outlining the options available with capital construction projects.
- Mr. Collins reviewed with the Board the options available to them with the 3 main capital construction projects.
- We should know about the results of our BEST grant by May 20.
- The Board is considering a working session for the first week in June to further discuss the information presented to them.

3. **Quarterly Financial Summary**

5 min/5 min (8:01)(7:57)

Action: VanGambleare

Motion: (Info)

Rationale: to review the financial status of TCA

- Mr. VanGambleare discussed the quarterly financial status of TCA.

4. **Current Year Budget Revision**

5 min/5 min (8:11)(8:01)

Action: VanGambleare

Motion: (1<sup>st</sup> Read)

Rationale: to adjust (if required) the current year TCA budget

- Mr. VanGambleare discussed the changes associated with this year's budget revision but the actual numbers will not be available until next month.

5. **Budget Approval for FY 15-16**

10 min/10 min (8:21)(8:03)

Action: VanGambleare

Motion: to approve the FY 15-16 TCA Budget

Rationale: to approve the proposed FY 2015-16 TCA budget

- **Motion: Mr. Carter moved to approve the FY15-16 budget with the following amendment and was 2<sup>nd</sup>:**

- **Add "assigned" 210 for Capital Construction**

- Discussion Topics: None to be highlighted

- **Vote: By a roll call vote of 6-0, the Board approved the amended FY 2015-16 TCA Budget (Mr. Carter; Yea, Mr. Dubois; Yea, Dr. Harrington; Yea, Dr. Jennings; Yea, Mr. LaValley; Yea, Dr. Woody; Yea)**

Break

5 min (8:41)(8:18)

6. Charter Review

5 min/5 min (8:46)(8:32)

Action: Collins

Motion: (1<sup>st</sup> Read)

Rationale: to review and amend (If required) TCA's Charter with Academy District 20

- **Motion: Mr. Dubois moved to have an Executive Session pursuant to C.R.S. 24.6-402 (4)(b)(e) to discuss information concerning Charter negotiations with District 20 and was 2<sup>nd</sup>.**
- Discussion: None to be highlighted
- **Vote: By a roll call vote of 4-2 the Board approved adding a 2<sup>nd</sup> Executive Session to the agenda following Item X (Mr. Carter; Yea, Mr. Dubois; Yea, Dr. Harrington; Nev, Dr. Jennings; Yea, Mr. LaValley; Yea, Dr. Woody; Nev)**

C. Board Level Reports

1. Board Capital Construction Committee Formation

5 min/10 min (8:56)(8:43)

Action: Dubois

Motion: to approve the formation of a temporary Board committee to monitor capital construction projects (Vote)

Rationale: to determine (at this time) if there is a requirement by the Board to form a committee to monitor capital construction projects

- **Motion: Mr. Dubois move to approve the formation of a temporary Board committee to monitor capital construction projects and was 2<sup>nd</sup>.**
- Discussion: Non to be highlighted
- **Motion: Mr. Carter moved to table Mr. Dubois' motion until the June Board meeting and was 2<sup>nd</sup>.**
- Discussion: None to be highlighted
- **Vote: By a roll call vote of 4-2 the Board tabled Mr. Dubois motion (Mr. Carter; Yea, Mr. Dubois; Nay, Dr. Harrington; Nay, Dr. Jennings; Yea, Mr. LaValley; Yea, Dr. Woody; Yea)**

2. Review of Legal Interpretation

5 min/10 min (9:11)(9:13)

Action: Woody/Miller

Motion: (Info)

Rationale: to get legal interpretation from TCA Legal Council on questions concerning Board Meeting attendance requirements, work done during working sessions, and executive session P&C disclosure

- Mr. Miller (TCA Legal Counsel) reviewed questions concerning the following topics:
  - Is it required to attend working sessions? Currently, TCA's Bylaws/Board Agreement do not definitively stipulate that Board members attend working sessions.
  - Can discussion during working sessions pave the way for better understanding and clarify voting options? Yes, as long as the Board does not make decisions during working sessions.
  - Can the Presidents P&C be discussed in an executive session and then approved during the regular part of the Board meeting? Yes.

3. Governance Committee Recommendation (Retain an Attorney to Attend all Scheduled Board Meetings and Amend TCA Board Meeting Policy)

5 min/5 min (9:26)(9:31)

Action: Woody

Motion: (1<sup>st</sup> Read)

Rationale: to discuss engaging an attorney, Mr. Miller, on a monthly retainer to attend all Board meetings, answer questions, provide regularly scheduled legislative updates, etc.

- Dr. Woody will provide a contract outlining Mr. Miller's duties at the next Board meeting.

4. Board Comments and Other Matters to Properly Come Before the Board

5 min/5min (9:36)(9:49)

Action: Jennings

Motion: (1<sup>st</sup> Read/Discussion/Vote)

Rationale: to provide Board members an opportunity to make comments about their observations of TCA

- **Motion: Dr. Jennings moved to adopt, as standard practice, having "Board Members Comments" as a regular agenda item during Board meetings and was 2<sup>nd</sup>.**
- Discussion: None to be highlighted
- **Vote: By a roll call vote of 6-0, the Board approved adding a "Board Members Comments" as a regular item regular Board meeting agendas. (Mr. Carter; Yea, Mr. Dubois; Yea, Dr. Harrington; Yea, Dr. Jennings; Yea, Mr. LaValley; Yea, Dr. Woody; Yea)**
- Dr. Jennings withdrew his motion about other matters that should come before the Board.

5. **Mid-Year President's Evaluation**

5 min/5 min (9:46)(10:08)

Action: Woody

Motion: (Info)

Rationale: to begin the process to provide the TCA President with mid-year feedback

- Dr. Woody reminded the Board, Cabinet, and Dr. Sojourner to turn in their evaluation sheets to him by May 25.
- Dr. Sojourner's midyear feedback will take place at the June Board meeting.

D. **Board Communication**

5 min (9:56)(10:11)

Board Communication Planned

Action: Carter

Rationale: to develop and approve of communication update to community

- Announce TCA Board of Director Election Results
- Celebrate TCA
- Capital Construction Progress

E. **Future Board Agenda Items**

5 min (10:01)(10:14)

1. Board Retreat/Work Session-Jul 11, 2015 (Penrose House)
2. Report on the Effects of Increased Class Sizes in K, 1<sup>st</sup> and 2<sup>nd</sup> Grade have had on TCA-Jun 8, 2015 (Jolly) Included in President's Report
3. Board Member Evals of President Due on May 25 (Woody)
4. Cabinet Evals of President Due on May 25 (Woody)
5. President Self Evaluation Due on May 25 (Woody)
6. Board Adopt a School Reports due at the June 8, 2015 Board Meeting
  - No future agenda items were added.

X. **Executive Session (TCA President P&C Letter)**

10 min (10:06)(10:15)

Pursuant to C.R.S 24-6-402 (4)(f) Personnel matters. (President P&C)

**Added: Executive Session pursuant to C.R.S. 24.6-402 (4)(b)(e) (Charter Negotiations)**

- **Motion: Mr. Dubois moved to enter executive session to discuss C.R.S. 24.6-402**
  - (f) Personnel matters (President's P&C)
  - (b)(e) to obtain legal advice with respect to negotiations with D20; Charter.
- Discussion: None
- **Vote: By a roll call vote of 6-0, the Board approved entering executive session. (Mr. Carter; Yea, Mr. Dubois; Yea, Dr. Harrington; Yea, Dr. Jennings; Yea, Mr. LaValley; Yea, Dr. Woody; Yea)**

XI. **Vote on P&C Letter for TCA President**

5 min (10:16)

Action: Woody

Motion: to approve the P&C letter for the TCA President as discussed in Executive Session

Rationale: to rehire the current TCA President for next year

- **Motion: ? moved to approve the P&C letter for Dr. Sojourner and was 2<sup>nd</sup>.**
- Discussion: None
- **Vote: By a roll call vote of 6-0, the Board approved Dr. Sojourner's P&C. (Mr. Carter; Yea, Mr. Dubois; Yea, Dr. Harrington; Yea, Dr. Jennings; Yea, Mr. LaValley; Yea, Dr. Woody; Yea)**

XII. **Adjournment** (Approx. 10:21 p.m.)

(10:21)(10:55)

- **Motion: ? moved to adjourn the meeting and was 2<sup>nd</sup>.**
- Discussion: None
- **Vote: By a roll call vote of 6-0, the Board approved adjourning the meeting. (Mr. Carter; Yea, Mr. Dubois; Yea, Dr. Harrington; Yea, Dr. Jennings; Yea, Mr. LaValley; Yea, Dr. Woody; Yea)**

Attachment:

- 1) TCA Board Election Results